

## Memorial Union Renewal and Freeborn Project – PAC Meeting Notes

University of California, Davis  
Project No. 9521200

December 10th, 2014  
Meeting Time: 9:15am-10:1pm  
Location: MU Special Events

<b>ATTENDEES</b>			
<b>Distribution</b>	<b>Name</b>	<b>Organization &amp; Role</b>	<b>Email</b>
Email	Abigail Selya	Senior Resident Advisor, Student Representative	aeselya@ad3.ucdavis.edu
Email	Adela De La Torre	Vice Chancellor (Co-Chair), Student Affairs	adelatorre@ucdavis.edu
Email	Anne Myler	Director, Center for Student Involvement	armyler@ucdavis.edu
Email	Bob Segar	Assistant Vice Chancellor, Campus Planning and Community Resources	rbsegar@ucdavis.edu
Email	Armando Figueroa	ASUCD President, Associated Students of UC Davis	armfigueroa@ucdavis.edu
Email	Christine McUmbler	Director, Capital and Resource Management	camcumber@ucdavis.edu
Email	Clayton Halliday	Asst. Vice Chancellor, Design and Construction Management	clhalliday@ucdavis.edu
Email	Emily Galindo	Assoc. Vice Chancellor(Co-Chair), Student Affairs	ecgalindo@ucdavis.edu
Email	Gary Dahl	Director, Design and Construction Management	gbdahl@ucdavis.edu
Email	Greg Secor	Senior Project Manager, Design and Construction Management	gsecor@ucdavis.edu
Email	Jan Barnett	Associate Director, MU Auxiliary Services	jfbarnett@ucdavis.edu
Email	Janice Corbett	Business Manager, Associated Students of UC Davis	jlcobbett@ucdavis.edu
Email	John Campbell	Executive Director, Campus Recreation and Unions	jgcampbell@ucdavis.edu
Email	Karl Mohr	Vice Chancellor (Co-Chair), Administrative and Resource Management	jameyer@ucdavis.edu
Email	Kabir Kapur	CURB Representative, Campus Recreation and Unions	kkapur@ucdavis.edu
Email	Kim Lake	Project Coordinator, Design and Construction Management	kalake@ucdavis.edu
Email	Leslie Carbahal	Assistant Director, Capital and Space Planning	ljarbahal@ucdavis.edu
Email	Lina Layiketz	Director, Conference & Event Services Office	lclayiketz@ucdavis.edu
Email	Matt Fucile	Assoc. Director, Campus Recreation and Unions	mefucile@ucdavis.edu
Email	Maxwell Kappes	ASUCD Senator, Associated Students of UC Davis	makappes@ucdavis.edu
Email	Milton Lang	Assoc. Vice Chancellor, Student Affairs	lmlang@ucdavis.edu
Email	Miranda Bard	Grad Student Representative	msbard@ucdavis.edu
Email	Star Bacon	Student Representative, Assistant to the Chancellor	cbacon@ucdavis.edu

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MEETING NOTES				
Item No.	Issue	Discussion/Decision/Action	Action by	Due
1	New PAC Members			
2	Freeborn Hall Project Update	<ul style="list-style-type: none"> <li>Architect compiled inventory of requested spaces</li> <li>Reviewed project budget scenarios with PAC leadership in November</li> <li>Project definition phase paused for budget direction from campus leadership</li> </ul> <p>Communication plan for MU projects</p> <ul style="list-style-type: none"> <li>Large scale construction fencing graphics designed</li> <li>Additional construction signs at east MU entry and South COHO to be installed</li> </ul>		
3	Project Schedule	<ul style="list-style-type: none"> <li>Hire Programming Professional</li> <li>Project Definition</li> <li>Project Brief</li> <li>Detailed Project Programming</li> </ul>		7/14 7/14-1/14 2/15 3/15-9/15
4	Next Steps			
5	Memorial Union Renewal Project Update	<ul style="list-style-type: none"> <li>100% Construction documents due December 2.</li> <li>Constructability review by contractor complete</li> <li>Contractor cost estimate complete</li> <li>Bidding preparation</li> <li>Addendum preparation</li> </ul> <p>Construction phasing overview</p> <ul style="list-style-type: none"> <li>MU East wing closed,</li> <li>MU East wing Renovation for temp. Bookstore retail begins</li> <li>Text book sales relocate to alternative building</li> <li>Bookstore retail relocates to MU East wing</li> <li>Construction begins</li> <li>Bookstore renovation complete, Bookstore begins relocation</li> </ul>		December 14' January 15' February 15' March 15' Match 23 <sup>rd</sup> , 2015 December 2015

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		<ul style="list-style-type: none"> <li>MU East wing construction begins, MU tower construction continues, Games area remains closed</li> <li>Construction complete</li> </ul>		January 2016  October 2016
6	Construction Estimate	<ul style="list-style-type: none"> <li>Budget: \$16,750,000</li> <li>Reconciled Design Development Estimate: \$17,500,000</li> </ul>		
7	Project Schedule	<ul style="list-style-type: none"> <li>Design Development complete:</li> <li>Working Drawing Phase:</li> <li>Bidding Phase:</li> <li>Construction:</li> </ul>		3/14 6/14-12/14 1/15-3/15 3/15-10/16
8	Meeting Time Change			
9	The above constitutes our understanding of project items discussed and agreed upon at the subject meeting. Any additions or corrections should be forwarded to Kim Lake at, <a href="mailto:kalake@ucdavis.edu">kalake@ucdavis.edu</a> immediately.			

## Future Project Advisory Committee Meetings:

**When:** January 15<sup>th</sup>, 2015

**Where:** MU Special Events Room

**When:** February 11<sup>th</sup>, 2015 9:15-10:15

**Where:** Garrison Room

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