

Memorial Union Renewal and Freeborn Project – PAC Meeting Notes

University of California, Davis
Project No. 9521200

July 9th, 2014
Meeting Time: 9:15am-10:1pm
Location: MU DeCarli Room

ATTENDEES			
Distribution	Name	Organization & Role	Email
Email	Abigail Selya	Senior Resident Advisor, Student Representative	aeselya@ad3.ucdavis.edu
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Email	Kabir Kapur	CURB Representative, Campus Recreation and Unions	kkapur@ucdavis.edu
Email	Kim Lake	Project Coordinator, Design and Construction Management	kalake@ucdavis.edu
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Email	Star Bacon	Student Representative, Assistant to the Chancellor	cbacon@ucdavis.edu

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MEETING NOTES				
Item No.	Issue	Discussion/Decision/Action	Action by	Due
1	New PAC Members			
2	Freeborn Hall Project Update	<p>Project definition process begins</p> <ul style="list-style-type: none"> Working Group list- handout <p>Work plan for Summer</p> <ul style="list-style-type: none"> 8 week duration, kick off scheduled for July 17 Professionals will meet with Working Group every other week <p>Midpoint update and final presentation with PAC</p> <ul style="list-style-type: none"> Funding request letter for definition phase pending <p>Communication plan in development for MU projects</p> <ul style="list-style-type: none"> Freeborn Sign 		
3	Project Schedule	<ul style="list-style-type: none"> Hire Programming Professional Project Definition Project Brief Detailed Project Programming 		<p>7/14</p> <p>7/14-9/14</p> <p>9/14</p> <p>9/14-2/15</p>
4	Next Steps			
5	Memorial Union Renewal Project Update	<ul style="list-style-type: none"> Received project funding. Construction document phase has started 50% CD's due at end of July Amazon.com in negotiations to add a retail space to bookstore <p>Preliminary Project Milestones before and during construction</p>		
6	Construction Estimate	<ul style="list-style-type: none"> Budget: \$16,750,000 Reconciled Design Development Estimate: \$16,500,000 		
7	Project Schedule	<ul style="list-style-type: none"> Design Development complete: Working Drawing Phase: Bidding Phase: 		<p>3/14</p> <p>6/14-12/14</p> <p>1/15-3/15</p>

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8	Meeting Time Change	<ul style="list-style-type: none">Construction:		3/15-10/16
9				
The above constitutes our understanding of project items discussed and agreed upon at the subject meeting. Any additions or corrections should be forwarded to Kim Lake at, kalake@ucdavis.edu immediately.				

Future Project Advisory Committee Meetings:

When: August 13th 9:15-10:15

Where: MU Special Events Room

When: September 10th, 2014 9:15-10:15

Where: MU Special Events Room