PART 1 - GENERAL

1.1 PRECONSTRUCTION CONFERENCE
   A. Prior to commencement of Work, a preconstruction conference will be conducted by the
      University's Representative to discuss procedures that are to be followed during
      performance of the Work.
   B. Location: As designated by University's Representative.
   C. Attending shall be:
      1. University's Representative.
      2. University's Consultants and University's Representative's Consultants, as
         appropriate.
      3. Contractor.
      4. Contractor's Superintendent.
      5. Subcontractors, as appropriate.
      6. Others, as appropriate.

1.2 PRE-DIG CONFERENCE
   A. Prior to commencement of each excavation activity, a pre-dig construction
      conference will be conducted by the University's Representative to discuss
      procedures that are to be followed during performance of the Work, coordinate
      excavation activities, review emergency response plans and any other contractual
      requirements.
   B. Location: As designated by University's Representative.
   C. Attending shall be:
      1. University's Representative.
      2. Contractor.
      3. Contractor's Superintendent.
      4. Subcontractors, as appropriate.
      5. USA locators.
      6. UCD Inspectors
      7. UCD O&M Utility representative
      8. University's Consultants and University's Representative's Consultants, as
         appropriate.
      9. Others, as appropriate.

1.3 PRE-INSTALLATION CONFERENCE
   A. Prior to commencement of particular Work, as determined by the University’s
      Representative, a pre-installation conference will be conducted by the University's
      
   REQUIRED FOR ALL PROJECTS WITH UNDERGROUND WORK

   OPTIONAL, BASED ON SCOPE OF WORK
Representative to discuss procedures that are to be followed during performance of the Work, coordinate with other work activities, and to review any other contractual requirements.

B. Location: As designated by University's Representative.

C. Attending shall be:
   1. University's Representative.
   2. University's Consultants and University's Representative's Consultants, as appropriate.
   3. Contractor.
   4. Contractor's Superintendent.
   5. Subcontractors, as appropriate.
   6. UCD Inspector
   7. Others, as appropriate.

1.4 BILLING MEETINGS

A. A billing meeting shall be conducted by University's Representative each month prior to submittal of the Application for Payment.

B. Location: As designated by University's Representative.

C. Attending shall be:
   1. University's Representative.
   2. University's Consultants and University's Representative's Consultants, as appropriate.
   3. Contractor.
   4. Contractor's Superintendent.
   5. Subcontractors, as appropriate.
   6. Others, as appropriate.

1.5 PROGRESS MEETINGS

A. During the course of construction, weekly progress meetings will be held to discuss and resolve field problems. The duration and number of meetings will be determined by the University's Representative.

B. Location: A site designated by University's Representative that is convenient for all parties.

C. Attending shall be:
   1. University's Representative.
   2. University's Consultants and University's Representative's Consultants, as appropriate.
   3. Contractor.
   4. Contractor's Superintendent.
   5. Subcontractors, as appropriate.
6. Others, as appropriate.

1.6 GUARANTEES, BONDS, WARRANTIES, AND SERVICE/OPERATION AND MAINTENANCE CONTRACTS/DATA REVIEW MEETING

EDIT TEXT WITHIN [ ] AS REQUIRED, MAKE PROJECT SPECIFIC

A. Eleven months following the date of [Substantial Completion] [Notice of Completion], a meeting shall be conducted by the University's Representative for the purpose of reviewing the guarantees, bonds, and service and maintenance contracts for materials and equipment. The Contractor shall take action as appropriate to implement repair or replacement of defective items, and to extend service and maintenance contracts as required.

B. Attending shall be:

1. University's Consultants and University's Representative's Consultants, as appropriate.
2. Contractor.
3. Subcontractors, as appropriate.
4. Others, as appropriate.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01312